

**Minutes of the Parker Performing Arts Board of Directors Meeting
April 11, 2017**

Board Members Present

Jan Payne, Interim President
Gail Nguyen, Secretary
Sean Wiggin, Treasurer
Jason Naugle, Director
Tom Donohoe, Director (at 7:55pm)

School Leaders Present

Jennifer Burgess, Principal
Tiffany Maestas, Business Manager

Call to Order

The meeting was called to order by Director Payne on April 11, 2017 at 7:04PM MST, location PPA cafeteria.

Vision and Mission Statements

Upon the meeting being called to order, Director Naugle represented the Board of Directors by reading the PPAS Vision and Mission statements.

Celebration of the Arts

Students representing the Shrek the Musical Jr. production presented a sneak peak performance from the upcoming show.

Approve Agenda

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve the agenda for today's Board meeting.

Public Comments

None.

Fees Discussion and Vote:

After discussion and review of the uniform fees policy, and upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve keeping the uniform fees as previously voted on.

VOTE:

Upon motion duly made by Director Payne and seconded by Director Nguyen the Board unanimously voted to amend the fees policy such that student fees for students of families who qualify for Free/Reduced

Lunch (FRL) assistance through the National School Lunch Program (NSLP) will be reduced to \$50 to cover the Apple Technology fee.

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve not amending the uniform fees as previously voted on.

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve the Policy Policy with one amendment to correct the usage of Vision and Mission consistently throughout the document.

Election Committee Update

Director Nguyen updated the Board on the progress of the election committee. The committee is making progress toward and is on schedule for the election which will take place on or around May 5, 2017.

Principal Update

Principal Burgess updated the Board and praised the students who made honor roll. She also gave the Board a summary of her visit to the String Theory School, commenting on great ideas that came from the school visit and expressed the desire to use the information to make improvements to PPA.

The SAC committee is working on the parent survey and the Board will be given the chance to review the questions by the May meeting. The committee will update the Board on the proposed timeline.

The PCA has been working hard to get the PCA up and running with many great ideas for community events, as well as getting room parents volunteering at the school. The PCA also plans to start programs to help those in our parent community who may have special needs.

Business Manager Update

Tiffany Maestas updated the Board that the Quickbooks migration is essentially completed. The 3rd quarter financials are almost done. Autopay will be implemented beginning with the 2017/2018 school year for payment for full day kindergarten. Those who want to pay ahead to take advantage of the discount can pay beginning in July 2017. There is currently a 95% collection rate for student fees for the 2016/2017 school year. Thrive church is expanding their rental. Summer rentals is full.

Future Business

The Board will begin work on the strategic plan in the summer. The finance policy will be available to review in the near future. The Board will be reviewing available financials as well as the SAC committee parent questionnaire.

VOTE:

Upon motion duly made by Director Payne and seconded by Director Naugle, the Board unanimously voted to accept the previous month's meeting minutes.

Adjournment

Upon motion duly made by Director Payne, and seconded by Director Nguyen, the Board unanimously voted to adjourn the meeting on April 11, 2017 at 8:13pm MT.