

**Minutes of the Parker Performing Arts Board of Directors Meeting
June 13, 2017**

Board Members Present

Jan Payne, President
Sean Wiggin, Vice President
Gail Nguyen, Secretary
Tom Donohoe, Director (joined at 7:14pm)
Lauren Money, Director

School Leaders Present

Jennifer Burgess, Principal
Tiffany Maestas, Business Manager

Call to Order

The meeting was called to order by Director Payne on June 13, 2017 at 7:00PM.

Vision and Mission Statements

Upon the meeting being called to order, Director Wiggin represented the Board of Directors by reading the PPAS Vision and Mission statements.

VOTE: Approve Agenda

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve the agenda for today's Board meeting.

VOTE: Meeting Minutes

Upon motion duly made by Director Payne and seconded by Director Nguyen, the Board unanimously voted to accept the previous month's meeting minutes.

Public Comments

None

Jason Guerrero and Lori Grant from G&G Consulting made a presentation introducing their proposed services. Additionally, they made suggestions for future support services they can provide to the school, in particular, if a high school is built, or if the current space is expanded.

There will be a periodic review of who has check signing privileges, as well as establishing a time frame for reviewing financial policies.

G&G Consulting will continue to help with audit preparation for now.

SAC Report

Areas of improvement that are suggested based on the survey: consistency in communication to parents, having a PPA parent education series, more movement classes offered in particular those which would appeal to boys, expansion of tumbling. More after school clubs needed. Social skills, bully-proofing, character development using common language throughout the school. Training on HelpCounter. The same questions will be asked again in a parent survey in the future to measure progress.

Principal's Report

Principal Burgess reports that she and the administrative staff are very busy with planning for the 2017/2018 school year. There are a couple of teacher positions to be hired. Additionally, the building will be shut down in July for maintenance and cleaning.

Business Manager's Report

Tiffany Maestas reports that the D&D event auction website is up and running. For the event, Tiffany is providing financial guidance and oversight.

VOTE:

Upon motion duly made by Director Donohoe and seconded by Director Wiggin the Board unanimously voted to accept proposed budget with subsequent revisions.

The Board discussed the proposed financial policy with stipulation to amend the fundraising section and section 17.

VOTE:

Upon motion duly made by Director Wiggin and seconded by Director Payne, the Board unanimously voted to accept the financial policy with discussed amendments.

VOTE:

Upon motion duly made by Director Nguyen and seconded by Director Donahoe, the Board unanimously voted to amend the Mission statement to change the following verbiage with regard to safety: "With safety as a key priority, our students will engage..." The words "with safety as a key priority" will replace "to that end".

Future Business

The Board will ensure that policy perception is discussed on an ongoing basis at meetings rather than only periodically or annually.

Principal Burgess will gather a group who has high school development experience who can advise the Board at the June 27, 2017 Board work session to help focus the high school plans.



The June 27, 2017 Board work session will start at 6:00pm.

Director Wiggin and Director Nguyen will work on the high school interest survey.

Adjournment

Upon motion duly made by Director Payne, and seconded by Director Donohoe, the Board unanimously voted to adjourn the meeting on June 13, 2017 at 8:36pm.