



**Minutes of the Parker Performing Arts Board of Directors Meeting
March 13, 2018**

Board Members Present

Jan Payne, President
Sean Wiggin, Vice President
Tom Donohue, Director
Lauren Money, Director

School Leaders Present

Jennifer Burgess, Principal
Tiffany Maestas, Business Manager

Call to Order

Meeting called to order by Director Payne on March 13, 2018 at 6:12 pm MDT.

Vision and Mission Statements

Upon the meeting being called to order, Director Payne represented the Board of Directors by reading the PPA Vision & Mission statements.

VOTE: Approve Agenda

Upon motion duly made by Director Payne and seconded by Director Donohue, the Board unanimously voted to approve the agenda for today's Board meeting.

VOTE: Approve Minutes

Upon motion duly made by Director Payne and seconded by Director Money, the Board unanimously voted to approve the previous month's meeting minutes.

Public Comments

None.

Financial / Business Report

The Board Financial Report for January 2018 was discussed. There were no comments or concerns.

Executive Session

Upon motion duly made by Director Payne and seconded by Director Money, the Board unanimously voted to dismiss to executive session at 6:22 pm MDT to discuss determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding confidential lease contract issues.

The executive session was concluded and the public meeting resumed at 6:54 pm MDT.

Uniform Policy Discussion

The Uniform Policy discussion was tabled for the working meeting.

Cell Phone Discussion

A letter will be sent to families regarding the use of cell phones in school and the corresponding policy will be addressed in the upcoming Parent Community Association (PCA) meeting. A formal policy will not be put in place but the use of cell phones by students will be appropriately communicated.

360 Survey Discussion and Action Plan

Director Payne asked those present if they had any questions or additions to last year's 360 survey questions and stated she would send the survey out to staff by the end of the week. Principal Burgess agreed with the timing.

Principal's Report

The principal's report was discussed including the updated enrollment numbers. Intent to return was sent out a week ago and 435 were received back. All numbers are current. Forty students are not returning, of which the administration was already aware. The current enrollment projection is 808 students, including all returning and lottery. On average, the school is receiving between 8-12 intents to enroll every week. Additionally, Ms. Burgess discussed the landscaping contract, summer deep cleaning to be completed in combination of a service day by Thrive Church and other efforts by parent volunteers, and summer rentals for student summer camps. First Bank was the first sponsor for the Fun Run with a donation of \$500. CMAS testing begins in April, and Ms. Burgess reported growths and declines in reading and mathematics scores across grades and how the scores will be used to improve instruction and further differentiate student needs.

SAC Committee Report

UIP report deadline is April 15, 2018. The SAC Committee will send out a parent survey at the end of April.

School Purchase Agreement

Principal Burgess reported that the mandatory and optional items reflected within the School Purchase Agreement are already included in the school budget.

Colorado League of Charter Schools Conference Highlights

Director Payne gave an overview of Colorado League of Charter Schools Conference highlights and best practices covering strategic planning, Town Hall meetings, and governance.

Open Dialogue and Future Board Work

Director Donohoe discussed the role of a marketing/enrollment committee that would evolve into a foundation committee to gain greater input, influence, ideas and financial and community support. Director Payne committed to go to the PCA meeting to gain volunteers for the election and marketing/enrollment committees.

Adjournment

The Board no longer had a quorum after 7:00 pm MDT, so no further voting took place. Informational items were discussed past that point, and the meeting adjourned at 7:15 pm MDT.