



**Minutes of the Parker Performing Arts Board of Directors Meeting
April 10, 2018**

Board Members Present

Jan Payne, President
Sean Wiggin, Vice President
Jason Naugle, Director
Lauren Money, Director

School Leaders Present

Jennifer Burgess, Principal
Tiffany Maestas, Business Manager

Call to Order

Meeting called to order by Director Payne on April 10, 2018 at 6:01 pm MDT.

Vision and Mission Statements

Upon the meeting being called to order, Director Wiggin represented the Board of Directors by reading the PPA Vision & Mission statements.

VOTE: Approve Agenda

Upon motion duly made by Director Payne and seconded by Director Money, the Board unanimously voted to approve the agenda for today's Board meeting.

VOTE: Approve Minutes

Upon motion duly made by Director Payne and seconded by Director Naugle, the Board unanimously voted to approve the previous month's meeting minutes.

Public Comments

Director Payne noted a public comment regarding student disciplinary action. As the commenter was not present at the meeting to discuss, the Board will provide written response.

Student Highlights

Two students highlighted Musical Theatre by performing "Hallelujah". Ms. Bartlett presented the second grade Living Museum Research Project. Ms. Kelley highlighted the first grade Living Zoo Project.

Finance Committee Report

Director Naugle updated the Board on the Finance Committee meeting and discussed the Budget Board Report. Finance Committee meetings will be scheduled for the fourth Wednesday every month moving forward.

Uniform Policy Discussion

The Uniform Policy was discussed and the Board and Administration agreed that the new format is easy to read and enforce.

Fun Run Sponsor Update

Director Payne and Principal Burgess updated the Board on the upcoming Fun Run and current sponsorships.

SAC Committee Update

Principal Burgess discussed the draft of the Unified Improvement Plan (UIP) and explained that the format relates to the new electronic submission process. The UIP has been approved by the SAC Committee as written with the exception of some minor grammatical changes.

The parent satisfaction survey will be sent out within the next few weeks. Ms. Burgess invited the Board to collaborate on any questions to be included at the Board's request. The Board will discuss at the next working meeting.

Principal's Report

The principal's report was discussed by Ms. Burgess including facilities, finances, academics, enrollment, staffing, and culture/student life. A new company will be utilized for landscaping and maintenance on the sprinklers will be maintained by school staff in order to minimize costs. Redbarre appears to be moving forward and will speak again at Parker Town Hall this month.

Business Manager Report

Ms. Maestas discussed the school lunch program and the costs associated with upgrading the kitchen in order to utilize the Douglas County School District nutrition services. This would alleviate the cost incurred by the school for free and reduced lunch. The potential to rent the upgraded kitchen along with facility rentals was discussed.

Open Dialogue and Future Board Work

Director Wiggin discussed the election and related timing and community interest.

Director Payne mentioned the strategic planning session and the Board discussed the development of the SWOT analysis.

Adjournment

Upon motion duly made by Director Payne and seconded by Director Money, the meeting was adjourned at 7:12 pm MDT.