



**Minutes of the Parker Performing Arts Board of Directors Meeting
May 9, 2018**

Board Members Present

Jan Payne, President
Sean Wiggin, Vice President
Jason Naugle, Treasurer
Lauren Money, Director
Tom Donohue, Director

School Leaders Present

Jennifer Burgess, Principal
Tiffany Maestas, Business Manager

Call to Order

Meeting called to order by Director Payne on May 9, 2018 at 6:02 pm MDT.

Vision and Mission Statements

Upon the meeting being called to order, Director Naugle represented the Board of Directors by reading the PPA Vision & Mission statements.

VOTE: Approve Agenda

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve the agenda for today's Board meeting.

VOTE: Approve Minutes

Upon motion duly made by Director Payne and seconded by Director Naugle, the Board unanimously voted to approve the previous month's meeting minutes.

Public Comments

Public comment was received pertaining to a student incident and the subsequent administrative disciplinary action.

Student Highlights

Ms. Burgess relayed concerns regarding the uniform policy for elementary dance students on behalf of Ms. Keller, specifically the romper dress and polo shirts. A video was displayed to highlight dance in the elementary school.

Student Discipline Request for Appeal Statement

Director Payne noted a student discipline request for appeal. Since the Federal Education Right to Privacy Act (FERPA) prohibits public discussion of student information and since the Board can only convene in public meetings or in statutorily defined executive sessions, no mechanism exists for the Board to conduct a public hearing or open meeting for a student matter. After careful consideration and examination of PPA and Douglas County School District policies and best practices, the Board determined that this matter is not within the Board's scope of authority.

VOTE: Approve Budget

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve the 2018/2019 budget reflecting net income of \$77,627.



Election Committee Update

Director Wiggin updated the Board on the Election Committee and discussed proposed changes to the election procedures and process. Two individuals have expressed interest in joining the Board. As only two seats are open for election, a formal election process should not be necessary. An corresponding vote will be conducted at the next Board meeting.

Before and After Care Discussion

Ms. Burgess discussed managing before and after care in-house rather than utilizing a third-party provider.

Kitchen Update

Ms. Maestas discussed upgrading the kitchen in order to utilize the Douglas County School District nutrition services. Administration is awaiting additional bids for the construction.

Principal's Report

The principal's report was discussed by Ms. Burgess including facilities, finances, academics, arts, enrollment, staffing, and culture/student life. The fun run was a huge success. Final numbers will be available after Friday, May 11, 2018, which is when all pledges must be collected and turned in.

Business Manager Report

Ms. Maestas spoke to the business manager report. The March financials were reviewed in the Finance Committee meeting and provided to the Board for review along with the profit and loss statement for the school's Seussical production.

Ms. Maestas has been working with G&G Consulting on preparing for the annual audit. G&G Consulting will process the school's payroll during the next school year.

Open Dialogue and Future Board Work

In response to Ms. Keller's concerns, Ms. Burgess discussed potential changes to the Uniform Policy for the next school year.

The election policy will be discussed and revised as necessary during the next Board working meeting.

Adjournment

Upon motion duly made by Director Payne and seconded by Director Money, the meeting was adjourned at 7:04 pm MDT.