



**Minutes of the Parker Performing Arts Board of Directors Meeting  
June 12, 2018**

**Board Members Present**

Jan Payne, President  
Sean Wiggin, Vice President  
Lauren Money, Secretary  
Mitzie Chansilp, Director  
Tom Donohue, Director

**School Leaders Present**

Jennifer Burgess, Principal  
Tiffany Maestas, Business Manager

***Call to Order***

Meeting called to order by Director Payne on June 12, 2018 at 6:08 pm MDT.

***Vision and Mission Statements***

Upon the meeting being called to order, Director Money represented the Board of Directors by reading the PPA Vision & Mission statements.

***VOTE: Approve Consent Agenda***

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve the consent agenda for today's Board meeting.

***Public Comments***

None.

***VOTE: Nomination and Vote for Mitzie Chansilp to Board of Directors***

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to approve Mitzie Chansilp as an elected Board member with a three-year term through the next election.

***VOTE: Nomination and Vote for Lisa Neal-Graves to Board of Directors***

Upon motion duly made by Director Payne and seconded by Director Money, the Board unanimously voted to approve Lisa Neal-Graves as an appointed Board member with a three-year term through the next election.

***VOTE: Nomination and Vote for Tom Donohue to Board of Directors***

The Board received the resignation of Director Nguyen and recognized her service to the Board. Upon motion duly made by Director Payne and seconded by Director Chansilp, the Board unanimously voted to approve Tom Donohue as an appointed Board member to fill the open seat previously filled by Director Nguyen for the remaining one-year term.

***VOTE: Nomination and Vote for Director Money as Board Secretary***

Upon motion duly made by Director Payne and seconded by Director Chansilp, the Board unanimously voted to appoint Director Money as Secretary of the Board.

***Spotlight After School Program Scholarships***

Principal Burgess discussed the demand for scholarships for the new Spotlight After School Program.



### ***Election Policy***

As the revised Election Policy has not been on the website for thirty days according to Board policy, the Board will vote on the revised Election Policy during the next business meeting.

### ***Principal's Report***

The principal's report was discussed by Ms. Burgess including facilities, finances, arts, enrollment, staffing, and summer items. The kitchen remodel is in process and within \$3 thousand of the budget. PPA was the only Douglas County School awarded the Alliance Grant through Scientific and Cultural Facilities District.

### ***Business Manager Report***

Ms. Maestas spoke to the business manager report and discussed kindergarten tuition, student fees, and 2017/2018 audit preparation. The April financials were provided to the Board for review.

### ***Open Dialogue and Future Board Work***

Revisions to the PPA Vision and Mission were discussed and will be further revised during the next Board working meeting.

Development of the strategic plan was divided among Board members for further discussion during the next Board working meeting.

Principal Burgess explained changes in elementary staffing based on enrollment as well as proposed changes to the performing arts and enrichment programming.

### ***Adjournment***

Upon motion duly made by Director Payne and seconded by Director Wiggin, the meeting was adjourned at 8:06 pm MDT.