



**Minutes of the Parker Performing Arts Board of Directors
August 14, 2018**

Board Members Present

Jan Payne, President
Sean Wiggin, Vice President
Jason Naugle, Treasurer
Mitzie Chansilp, Director
Lisa Neal-Graves, Director

School Leaders Present

Jennifer Burgess, Principal
Tiffany Maestas, Business Manager

Call to Order

The meeting was called to order by Director Payne on August 14, 2018 at 6:04PM.

Vision and Mission Statements

Upon the meeting being called to order, Director Chansilp represented the Board of Directors by reading the PPA Vision & Mission statements.

VOTE: Agenda Change

Upon motion duly made by Director Payne and seconded by Director Chansilp, the Board unanimously voted to modify the meeting agenda to put an Executive Session for the purpose of Personnel Matters, including actions, updates, and Principal recommendations involving staffing, pursuant to C.R.S. § 24-6-402(4)(f) after the Marketing Committee Update.

Public Comments

No public comments were received for tonight's meeting.

Finance Committee Report

Director Naugle and Jason Guerrero from G&G Consultants provided an update. Finance Committee meetings are being moved to the 3rd Wednesday of the month (next meeting 8/15) to allow the Committee to provide more timely update on budget matters. Funds have been swept from the PCA account into the General account. Annual Audit begins on Monday 8/20.

Budget Discussion

This discussion is postponed to the next Board Meeting

Kindergarten Discussion

Principal Burgess initiated discussion on the merits of continuing to offer ½ day kindergarten. There is no PM Kindergarten this year. 17 of 25 available spots are filled for the AM Kindergarten. (There are 35 Full Day Kindergarteners.) Director Chansilp noted that marketing needs to be enhanced. She also initiated efforts to have PPA included on GreatSchools .org. Discussion will continue in future meetings..

Decision must be made and communicated to prospective families before enrollment process concludes. Intent to Enroll begins in October and Lottery occurs in December.

School Zone Discussion

Director Payne began a discussion on a school safety issue. PPA is not in a designated School Zone. Given the traffic on Compark it would be desirable to have a School Zone designated. Director Payne contacted the Town of Parker and was informed that PPA does not qualify. Director Naugle is going to reach out and see if additional information can be obtained.

VOTE: Executive Session

Upon motion duly made by Director Payne and seconded by Director Wiggin, the Board unanimously voted to enter Executive Session for the purpose of Personnel Matters, including actions, updates, and Principal recommendations involving staffing, pursuant to C.R.S. § 24-6-402(4)(f) at 6:49 pm.

The Board adjourned the Executive Session at 7:37 pm.

Principal's Report

Principal Burgess provided her report covering Facilities, Finances, Academics, Enrollment, Staffing and Marketing.

Business Manager's Report

Ms. Maestas provided her report covering, Financials, Tuition and Fees, and Audit updates.

Adjournment

The Board adjourned the meeting on August 14, 2018 at 8:16 pm.